

SUFFOLK COUNTY BOARD OF ETHICS
Minutes of Meeting Held on
May 4, 2016
In the Office of the Board of Ethics
Sunrise Business Center, 3500 Sunrise Highway, Room 364
Great River, New York 11739

Meeting: *Board Members present:* Linda Spahr, Richard Halverson, Dennis O'Doherty and Eric Kopp. *Staff present:* Samantha Segal, Executive Director and Darlene Kurrass Mohlmann, Board Secretary, taking minutes. *Counsel present:* Cheryl Monticciolo, Esq.

Ascertainment of Quorum: The meeting was called to order at 9:30 a.m. by Chair, Linda Spahr. A roll call was conducted and a quorum was present.

Adoption of Agenda: A motion was made by Linda Spahr, seconded by Eric Kopp, to adopt the agenda. Upon a vote being taken, motion was approved (4-0-0).

Adoption of Minutes: A motion was made by Eric Kopp, seconded by Dennis O'Doherty to adopt the minutes of the April 20, 2016 meeting. Upon a vote being taken, motion was approved (4-0-0).

Public Session: Linda Spahr opened Public Session. No members of the public were present and no written testimony was submitted. Linda Spahr closed Public Session.

Chair Report: None.

Executive Director Report: Samantha Segal, Executive Director, reported and/or discussed the following:

- Approximately 200 Financial Disclosure Statement Reminder emails sent to date;
- Spoke to Counsel to the Legislature: During the interim between Annual Reports, Board correspondence to the Legislature should be directed to the Presiding Officer and Counsel to the Legislature;
- Board directed the Executive Director to send a memorandum, to the Presiding Officer, courtesy copying Counsel to the Legislature and Chair of the Ways and Means Committee, of the Board's Code Review;
- Spoke to Labor Relations and Civil Service regarding confirming whether an employee has pending disciplinary charges, Suffolk County Administrative Code §A30-5 (A), and right to union representation.

Executive Session: A motion was made by Linda Spahr, seconded by Dennis O'Doherty to go into Executive Session for the purpose of discussing confidential matters pertaining to two Hearings, three Advisory Opinion requests, one Financial Disclosure Statement Extension Application, two Ethics Violation Complaint updates, one Board Investigation and Counsel updates in accordance with the Suffolk County Administrative Code §A30-8 and the New York State Open Meetings Law. Upon a vote being taken, motion was approved (5-0-0).

During Executive Session:

A motion was made:

- Hearing; FDS Index No. 137/2015. Adjourned.
- Hearing; FDS Index No. 152/2015. Adjourned.
- To approve standing of Advisory Opinion Request, No. AO-2016-10. Approved (4-0-0).
- To determine standing does not exist for Advisory Opinion Request, No. AO-2016-11. Approved (4-0-0).
- To approve standing of Advisory Opinion No. AO-2016-12. Approved (4-0-0).

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- To grant an extension to September 1, 2016 for Extension Application No. Ext-001-2016. Approved (4-0-0).

A motion was made by Linda Spahr, seconded by Dennis O'Doherty, to close Executive Session. Upon a vote being taken, motion was approved (4-0-0).

New Business: Upon inquiry, the Board's assigned Budget Analyst advised our office that the 2017 Budget Request submissions will be due the first or second week of June. The Board briefly discussed the need for an Investigator and additional employee.

The next meeting of the Board will be held June 1, 2016 at 9:30 a.m.

There being no further business, a motion was made by Linda Spahr, seconded by Richard Halverson to adjourn the meeting. Upon a vote being taken, motion was approved (4-0-0) (10:30 a.m.).